

RETAIL VILLAGE

Electricity Supply Booking Form



**GUARDS
POLO CLUB**

Please complete this form and return with payment to:

Karen Caley, Retail Village Manager, Laburnum Farm, Eyke Road

Bromeswell, Suffolk, IP12 2PN Tel: 07889 645526 Fax: 01394 460302

VAT Registration Number: 794 7669 53

EXHIBITOR: All bookings including payment must be made at least one calendar month before the event

Company name:	<input type="text"/>	Goods on sale:	<input type="text"/>
Contact name:	<input type="text"/>	Telephone:	<input type="text"/>
Address:	<input type="text"/>	Fax:	<input type="text"/>
	<input type="text"/>	Mobile:	<input type="text"/>
	<input type="text"/>	E-mail:	<input type="text"/>
Postcode:	<input type="text"/>	Website:	<input type="text"/>

Event electric required for? The Vivari Queen's Cup Final Cartier International Polo

REQUIREMENTS: (all prices include VAT at 17.5%)

	Rate:	Quantity:	Total:
Single 13 Amp Socket Outlet - 3 KW Max	£129.25	<input type="text"/>	<input type="text"/>
Twin 13 Amp Socket Outlet - 6 KW Max	£164.50	<input type="text"/>	<input type="text"/>
Direct Cee Form Connection - 16 Amp Single Phase	£129.25	<input type="text"/>	<input type="text"/>
Direct Cee Form Connection - 32 Amp Single Phase	£199.75	<input type="text"/>	<input type="text"/>
Direct Cee Form Connection - 32 Amp 3-Phase	£211.50	<input type="text"/>	<input type="text"/>
Direct Cee Form Connection - 63 Amp 3-Phase	£305.50	<input type="text"/>	<input type="text"/>

Total amount due:

If your requirements are not shown or if you are unsure of your needs, please contact Karen Caley on 07889 645526

GENERATORS WILL BE OPERATIONAL FROM 07.00 HOURS SUNDAY MORNING

POWER IS DERIVED FROM GENERATORS - POWER SURGE PROTECTION IS ADVISED.

PAYMENT:

Payment in full **must** accompany this booking. You may pay by either cheque or credit card.

(✓) I enclose a cheque payable to Guards Polo Club Holdings Limited for the total amount due.
(Please note we will not accept post dated cheques).

(✓) Please charge my Visa / MasterCard / Amex / Maestro card (delete as appropriate).

Card Number: Expiry Date: /

Name on Card: Issue no. (Maestro):

CV2 Security no:** Start Date (Maestro, if no issue number): /

I agree to be bound by the Guards Polo Club General Terms & Conditions of Temporary Electricity Supply (see over).

Signature: Date: / /

** 4 digit number above card number on front of Amex cards. Last 3 digits of number on signature strip of all other cards.

**GUARDS POLO CLUB GENERAL TERMS & CONDITIONS OF
TEMPORARY ELECTRICITY SUPPLY**

- 1 The supply is derived from generator(s) providing 230 volts single phase 50 HZ.
- 2 Distribution is of a temporary nature.
- 3 Sizing of cables and distribution equipment is based upon the power requirement stated on the electricity booking form submitted by each potential customer. For this reason, once each application has been accepted, no additional load shall be permitted on the installation without prior consent of the contractors and only when additional capacity is available.
- 4 Internal wiring of Trade Stands is not included in the connection charge.
- 5 Trade Stands undertaking their own internal wiring shall be responsible for conforming to the IEE regulations BS 7671 : 1992 and Special Locations, Guidance Note 7, Section 12. All relevant Health & Safety requirements, electrical test and completion certification must be issued prior to energising the supply. **The installation shall be confined to the Trade Stand/Space where each supply is terminated.**
- 6 There shall be no interference with the electrical installation once connected to each trade stand, only contractors engineers will be authorised access to the installation.
- 7 Every effort will be made to provide an uninterrupted power supply. However, no liability will be accepted by the organiser or the contractor for consequential loss or damage due to a power failure.
- 8 Computer equipment or computer programmed equipment may be affected by generator voltage variations/fluctuations, the organiser or the contractor will not be liable for any damage to electronic or computer equipment failures/damage. Power surge protection is advised.
- 9 **Generators will be operational from 07.00 hours on the day of the show until close of the event.** Every effort will be made to ensure trade stands have electricity available from this time.
- 10 Completion of electricity supply booking form does not bind the organiser or contractor to offer a supply. A repayment will be made if it is not possible to provide electricity supply.
- 11 Failure to comply with the above conditions may, at the organisers or contractors discretion, cause the supply of electricity to be withdrawn.
- 12 Equipment or appliances connected to the 13 amp socket outlets must be safe, in good condition and designed for the purpose intended. **Only 1 No suitable multi way-trailing socket with a maximum of 2 meters of flexible cable shall be connected to a 13-amp socket outlet.** The use of directly plugged in fused adaptors is not permissible.
- 13 **Payment for the supply of electricity will be required with electricity supply booking form no later than the date stated on the booking form.** Applications received late or without full payment will not guarantee connection of electricity.
- 14 **VAT receipts will be issued following full payment and sent to the address given on the Electrical Supply Booking Form.**